

## Policies and Procedures

- ✓ Nature of the course
- ✓ Grading Policy
- ✓ Classroom Rules
- ✓ Course Requirements

### ACADEMIC HONESTY

All individual work submitted must be yours alone. If it is determined that academic dishonesty occurred, a 0 will be assigned to the entire, test, paper, project, or activity on which violation occurred. In addition, the parent/guardian of all students involved will be notified. If you furnish answers, research, or in any way help another student submit work not completed by them, both students will receive a grade of 0 on the assignment in question.

MRS. KOESTER

[www.pchspanthers.com](http://www.pchspanthers.com)

2011-20012

# VETERINARY TECHNOLOGY

## COURSE DESCRIPTION

This course will develop students' understanding of the small and companion animal industry, animal anatomy and physiology, animal ethics and welfare issues, animal health, veterinary medicine, veterinary office practices, and animal services to humans. Career exploration will focus on veterinarian, veterinary lab technicians, office lab assistant, small animal production, research lab assistant, and animal nutrition lab technician.

Students will also observe a vet throughout their time in class. More info will come during class.

### Over the next 9 months, you will be required to:

- Do your homework
- Be on time
- Participate in class discussions
- Maintain academic honesty
- Work diligently in the greenhouse
- Stay on task when doing labs and other activities

## PARENT/GUARDIAN ACKNOWLEDGMENT AND TEACHER CONTACT INFORMATION

I am available to meet with any parents/ guardians of students as needed.

- [ckoester@pchspanthers.com](mailto:ckoester@pchspanthers.com)
- 618-357-5013 Ext: 170
- [www.mycaert.com](http://www.mycaert.com)

If you ever have any questions please do not hesitate.

Students name:

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Parent/Gaurdian's Name:

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Parent/Guardian's Signature

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Date:

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## **POLICIES**

### **Grading Policy**

Homework: 35%

Quizzes: 15%

Tests: 30%

Labs: 20%

### **Homework**

Homework will mainly consist of, but not limited to, reading your textbook, gathering information on current events, or work on your project. It is IMPORTANT that you stay current on the homework

### **Vet Observations**

Each student will observe/assist a local vet for 8 hours within 1 semester. More details will follow during class.

### **Attendance**

Regular attendance is your key to your success in this class. PCHS attendance policy will be followed in this class.

### **Late Assignments**

Assignments will generally be accepted late. Late assignments will lose 10 points for each calendar day that it is late.

### **Make-up Work**

You are responsible for finding out what work has been missed during your absence, and you are responsible for determining how you will complete that work. You may e-mail me for your missed assignments at [ckoester@pchspanthers.com](mailto:ckoester@pchspanthers.com) Any work missed must be made up within two calendar days of your absence. Other arrangements will be made for absences longer than 2 days

### **Extra-Credit**

Students have the opportunity to attend FFA events for extra-credit. See me for details.

### **Computer requirements**

To keep yourself organized make a folder in the document folder.

Then organize your folder by each Unit of the class.

I expect that you will keep everything organized so that it is accessible for tests and final exams!!

